



Commission on Rehabilitation Services Meeting

Friday, February 7, 2020
 10 a.m. – 1 p.m. (Eastern)
 Bosma Enterprises
 Training Room
 7225 Woodland Drive
 Indianapolis, IN 46278

MEETING MINUTES

I. Call to Order/Roll Call/Welcome

The meeting was called to order by James Michaels –VR Commission Chair at 10:00 a.m.

A	Scott Beauchamp	P	James Michaels	I	Melissa Keyes
P	Sarah Chestnut	A	Danei'l Mize	I, T	Joel Boehner
P	Christine Dahlberg	A	Michelle Oja	I	Susan Rinne
P	Donna Elbrecht	A	Richard Propes	I, T	Marc Ruiz
P	Eric Heeter	P	David Spradley	I, T	Greg Bedan
P	Theresa Koleszar	T	Traci Taylor	I	Willaine St Pierre Sandy
T	Rebecca McCuaig	A	Frederick Vaiana		

(A=Absent, P=Present, T=Teleconference, I=Invited Guest)

II. Public Comments

- a) Members of the public had opportunity to share comments with commission members.

III. Approval of the January 10, 2020 meeting minutes

Motion: Donna Elbrecht

Second: Sarah Chestnut

The Commission voted unanimously in favor

IV. Committee Updates

a) Customer Satisfaction Surveys – Traci Taylor

- The survey will be simplified with 'yes/no' responses to replace the current 5-point scale (strongly agree, agree, etc.)
- Committee is looking into options for electronic completion of surveys, e.g. survey monkey.
- Committee will have updated summary of survey responses prior to next meeting for review.

b) Awards Committee (ad-hoc) – David Spradley

- Committee reviewed the questions on the nomination form and made revisions.
- Added a rating scale to the form.
- Nominations for staff awards will be collected using an online format.
- The link for the online nomination form will be shared with commission members, and members are encouraged to share.
- Nominations are due by February 28.

- c) Policy & Oversight – No update.
 - d) Recruitment, Public Outreach & Commission Development Committee
 - There are several pending applications awaiting review for governor appointment.
- V. BRS Director Update – Theresa Koleszar
- a) The Combined State Plan is now available online for public comment.
 - b) Update on order of selection
 - VR Counselors began contacting approximately 200 individuals in delayed status in Priority Category 2 to initiate services. This is an important first step toward expanding services to more eligible individuals. This is the first of many rounds of releasing individuals, though a date for a second release is unknown at this time and will be determined through ongoing assessment of capacity and resources.
 - A Frequently Asked Questions (FAQ) document has been posted on the VR order of selection webpage to help address commonly asked questions, including updated information regarding the release of 200 individuals from delayed status. The FAQ clarifies that the order of selection remains in effect with 2 of 3 priority categories closed at this time.
 - A link to the order of selection FAQ will be shared with the commission members.
- VI. Employment First Discussion of Public Comments – Christine Dahlburg
- a) 211 Public comments were received in response to the Employment First draft plan.
 - b) Most of the comments pertained to the recommendation to transition away from the use of 14(c) special wage certificates, with some in support of this recommendation and others not in support, or recommendations for revisions.
 - c) There were some general comments made around transportation, transition services, grammatical corrections, and suggestions for more detailed information such as implementation steps. A review and discussion was conducted around the public comments and some revisions were made to the language in the Employment First Plan.
 - d) Commission would like for the public comments to be posted online.
 - e) Next steps include identification of implementation steps for the Employment First plan and recommendations.
 - f) A recommendation was made to make the Employment First a permanent committee of the commission. The Commission by-laws would need to be amended. A draft of added language will be reviewed during the next meeting.
 - g) The Employment First subcommittee will review and discuss creation of a tracking sheet such as the one used in the 1102 Intellectual & Developmental Disabilities (IDD) Task Force.
 - The subcommittee will look at the IDD Task Force document to make sure there is not a duplication of efforts happening.

- h) Discussion on whether the Governors Workforce Cabinet would be interested in having a role in the ongoing Employment First recommendations and implementation process. Rebecca McCuaig agreed to follow up.

Motion to accept the revisions to the Employment First Plan

Motion: Donna Elbrecht

Second: David Spradley

The Commission voted unanimously in favor

VII. New Business

- a) No new business to report.

VIII. Next meeting March 13, 2020 Meeting – Bosma Enterprises, 7225 Woodland Drive, Indianapolis

IX. Meeting Adjourns 1 p.m.

Motion: Sarah Chestnut

Second: Donna Elbrecht

The Commission voted unanimously in favor.

Future meeting dates:

Date	Time	Location	Address
March 13, 2020	10 a.m. – 1 p.m.	Bosma Enterprises	7225 Woodland Drive Indianapolis, IN 46278
May 8, 2020	10 a.m. – 1 p.m.	Bosma Enterprises	7225 Woodland Drive Indianapolis, IN 46278
July 10, 2020	10 a.m. – 1 p.m.	Bosma Enterprises	7225 Woodland Drive Indianapolis, IN 46278
September 11, 2020	10 a.m. – 1 p.m.	Bosma Enterprises	7225 Woodland Drive Indianapolis, IN 46278
November 13, 2020	10 a.m. – 1 p.m.	Bosma Enterprises	7225 Woodland Drive Indianapolis, IN 46278